

Name: _____

Year 6 Writing Checklist

 Non negotiable
 No evidence
 Evidence in text
 Overall: Some evidence Most evidence ✓ Secure evidence

End of key stage 2 statutory assessment – Working towards the expected standard The pupil can write for a range of purposes and audiences									
Date:		/	/	/	/	/	/	/	/
Text genre:									
1. Using paragraphs to organise ideas									
2. In narratives, describing settings and characters									
3. In non-narrative writing, use simple devices to structure the writing (e.g. headings, sub-headings, bullet points)									
Using mostly correctly	4. Capital letters								
	5. Full stops								
	6. Question marks								
	7. Commas for lists								
	8. Apostrophes for contraction								
9. Spelling most words correctly (year 3 and 4)									
10. Spelling some words correctly (year 5 and 6)									
11. Producing legible handwriting									

End of key stage 2 statutory assessment – Working at the expected standard The pupil can write for a range of purposes and audiences									
12. Select language that shows good awareness of the reader (e.g. the use of the first person in a diary; direct address in instructions and persuasive writing)									
13. In narratives, describe settings, characters and atmosphere									
14. Integrate dialogue in narratives to convey character and advance the action									
Selecting vocabulary and grammatical structures that reflect what the writing requires, doing this mostly appropriately	15. Using contracted forms in dialogues in narrative								
	16. Using passive verbs to affect how information is presented								
	17. Using modal verbs to suggest degrees of possibility								
18. Using a range of devices to build cohesion (e.g. conjunctions, adverbials of time and place, pronouns, synonyms) within and across paragraphs									
19. Use verb tenses consistently and correctly throughout their writing									
Use the range of punctuation taught at Key Stage 2 mostly correctly	20. Inverted commas (Year 3 and 4)								
	21. Apostrophes for plural possession (Year 4)								
	22. Commas after fronted adverbials (Year 4)								
	23. Punctuation for parenthesis (brackets, dashes, commas) (Year 5)	() -- , ,	() -- , ,	() -- , ,	() -- , ,	() -- , ,	() -- , ,	() -- , ,	() -- , ,
	24. Commas to clarify meaning or avoid ambiguity (Year 5)								
	25. Semi-colon within lists and to mark boundaries between clauses (Year 6)	&	&	&	&	&	&	&	&
	26. Colon within lists and to mark boundaries between clauses (Year 6)	&	&	&	&	&	&	&	&
	27. Dash to mark boundaries between clauses (Year 6)								
28. Hyphen (Year 6)									
29. Spelling most words correctly (year 5 and 6) and use a dictionary to check the spelling of uncommon or more ambitious vocabulary									
30. Maintaining legibility in joined handwriting when writing at speed									

End of key stage 2 statutory assessment – Working at greater depth within the expected standard The pupil can write for a range of purposes and audiences, selecting the appropriate form and drawing independently on what they have read as models for their own writing (e.g. literacy language, characterisation, structure)									
31. Distinguish between the language of speech and writing and choose the appropriate register									
32. Exercise an assured and conscious control over levels of formality, particularly through manipulating grammar and vocabulary to achieve this									
33. Use the range of punctuation taught at Key Stage 2 correctly (see above) and, when necessary, use such punctuation precisely to enhance meaning and avoid ambiguity									

Name: _____

Year 6 Writing Checklist

 Non negotiable
 No evidence
 Evidence in text
 Overall: Some evidence Most evidence ✓ Secure evidence

End of key stage 2 statutory assessment – Working towards the expected standard The pupil can write for a range of purposes and audiences									
Date:		/	/	/	/	/	/	/	/
Text genre:									
1. Using paragraphs to organise ideas									
2. In narratives, describing settings and characters									
3. In non-narrative writing, use simple devices to structure the writing (e.g. headings, sub-headings, bullet points)									
Using mostly correctly	4. Capital letters								
	5. Full stops								
	6. Question marks								
	7. Commas for lists								
	8. Apostrophes for contraction								
9. Spelling most words correctly (year 3 and 4)									
10. Spelling some words correctly (year 5 and 6)									
11. Producing legible handwriting									

End of key stage 2 statutory assessment – Working at the expected standard The pupil can write for a range of purposes and audiences									
12. Select language that shows good awareness of the reader (e.g. the use of the first person in a diary; direct address in instructions and persuasive writing)									
13. In narratives, describe settings, characters and atmosphere									
14. Integrate dialogue in narratives to convey character and advance the action									
Selecting vocabulary and grammatical structures that reflect what the writing requires, doing this mostly appropriately	15. Using contracted forms in dialogues in narrative								
	16. Using passive verbs to affect how information is presented								
	17. Using modal verbs to suggest degrees of possibility								
18. Using a range of devices to build cohesion (e.g. conjunctions, adverbials of time and place, pronouns, synonyms) within and across paragraphs									
19. Use verb tenses consistently and correctly throughout their writing									
Use the range of punctuation taught at Key Stage 2 mostly correctly	20. Inverted commas (Year 3 and 4)								
	21. Apostrophes for plural possession (Year 4)								
	22. Commas after fronted adverbials (Year 4)								
	23. Punctuation for parenthesis (brackets, dashes, commas) (Year 5)	() -- , ,	() -- , ,	() -- , ,	() -- , ,	() -- , ,	() -- , ,	() -- , ,	() -- , ,
	24. Commas to clarify meaning or avoid ambiguity (Year 5)								
	25. Semi-colon within lists and to mark boundaries between clauses (Year 6)	&	&	&	&	&	&	&	&
	26. Colon within lists and to mark boundaries between clauses (Year 6)	&	&	&	&	&	&	&	&
	27. Dash to mark boundaries between clauses (Year 6)								
28. Hyphen (Year 6)									
29. Spelling most words correctly (year 5 and 6) and use a dictionary to check the spelling of uncommon or more ambitious vocabulary									
30. Maintaining legibility in joined handwriting when writing at speed									

End of key stage 2 statutory assessment – Working at greater depth within the expected standard The pupil can write for a range of purposes and audiences, selecting the appropriate form and drawing independently on what they have read as models for their own writing (e.g. literacy language, characterisation, structure)									
31. Distinguish between the language of speech and writing and choose the appropriate register									
32. Exercise an assured and conscious control over levels of formality, particularly through manipulating grammar and vocabulary to achieve this									
33. Use the range of punctuation taught at Key Stage 2 correctly (see above) and, when necessary, use such punctuation precisely to enhance meaning and avoid ambiguity									

