



Langmoor Primary School

Behaviour Policy

Updated March 2019

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Statement of intent

Langmoor believes that, in order to facilitate teaching and learning, acceptable behaviour must be demonstrated in all aspects of school life.

We are committed to:

- Promoting desired behaviour.
- Promoting self-esteem, self-discipline, proper regard for authority, and positive relationships based on mutual respect.
- Promoting Resilience for all children.
- Ensuring equality and fair treatment for all.
- Praising and rewarding good behaviour.
- Challenging and disciplining bad behaviour.
- Providing a safe environment, free from disruption, violence, discrimination, bullying and any form of harassment.
- Encouraging positive relationships with parents/carers.
- Developing relationships with our pupils to enable early intervention.
- A shared approach which involves pupils in the implementation of the school's policy and associated procedures.
- Promoting a culture of praise and encouragement in which all pupils can achieve.

Signed by:

_____ Headteacher Date: _____

_____ Chair of governors Date: _____

1. Key roles and responsibilities

- 1.1. The governing body has overall responsibility for the implementation of this policy and the procedures of Langmoor
- 1.2. The governing body has overall responsibility for ensuring that this policy, as written, does not discriminate on any grounds, including, but not limited to, ethnicity/national origin, culture, religion, gender, disability or sexual orientation.
- 1.3. The governing body has responsibility for handling complaints regarding this policy, as outlined in the school's Complaints Policy.
- 1.4. The Headteacher will be responsible for the day-to-day implementation and management of this policy and the procedures of the school.
- 1.5. Staff, including teachers, support staff and volunteers, will be responsible for following the policy and for ensuring pupils do so too. They will also be responsible for ensuring the policy is implemented fairly and consistently.
- 1.6. Staff, including teachers, support staff and volunteers, will create a supportive and high quality learning environment, teaching positive behaviour for learning and implementing this policy.
- 1.7. Parents/carers will be expected to take responsibility for the behaviour of their child(ren) inside and outside of school.
- 1.8. Parents/carers will be expected to take responsibility for promoting positive behaviour for learning and modelling acceptable behaviour in the home.
- 1.9. Pupils are responsible for their own behaviour both inside school and out in the wider community.
- 1.10. Pupils are responsible for their social and learning environment and agree to report all undesirable behaviour to Senior Leaders.

2. Definitions

- 2.1. For the purpose of this policy, the school defines "serious unacceptable behaviour" as: any behaviour which may cause harm to oneself or others, damage the reputation of the school within the wider community, and/or any illegal behaviour, including, but not limited to:
 - Discrimination – not giving equal respect to an individual on the basis of disability, gender, race, religion, age, sexuality and/or marital status
 - Harassment – behaviour towards others which is unwanted, offensive and affects the dignity of the individual or group of individuals
 - Vexatious behaviour – deliberately acting in a manner so as to cause annoyance or irritation

- Bullying – a type of harassment which involves criticism, personal abuse or persistent actions which humiliate, intimidate, frighten or demean the individual
- Cyberbullying – the use of electronic communication to bully a person, typically by sending messages of an intimidating or threatening nature
- Possession of legal or illegal drugs, alcohol or tobacco
- Possession of banned items
- Truancy
- Refusing to comply with disciplinary sanctions
- Theft
- Swearing, racist remarks or threatening language
- Fighting or aggression
- Spitting and biting

2.2. For the purpose of this policy, the school defines “low level unacceptable behaviour” as: behaviour which may disrupt the education of the perpetrator and/or other pupils, including, but not limited to:

- Lateness
- Shouting in class
- Talking when others are speaking
- Swinging on chairs
- Fidgeting
- Running around the classroom or school
- Inappropriate body language with others, such as not keeping hands to oneself
- Throwing items either in the classroom or on the playground
- Failure to complete classwork and not concentrating on tasks
- Rudeness and not using manners
- Telling lies
- Lack of correct equipment
- Refusing to complete homework, incomplete homework, or arriving at school without homework
- Not following classroom rules
- Disruption on public transport
- Use of mobile phones
- Graffiti

2.3. “Unacceptable behaviour” may be escalated as “serious unacceptable behaviour” depending on the behaviour breach.

3. Training of staff

- 3.1. At the school we recognise that early intervention can prevent bad behaviour. As such, teachers will receive training in identifying problems before they escalate; this can be behavioural problems in the classroom or during playtime/lunchtime.
- 3.2. Teachers and support staff will receive training on this policy as part of their new starter induction.
- 3.3. Teachers and support staff will receive regular and ongoing training as part of their development.

4. Pupil expectations

- 4.1. Pupils and parents/carers will be expected to follow our school's Code of Conduct which requires pupils to:
 - Follow instructions the first time
 - Keep hands, feet and objects to yourself
 - Say nothing to upset anyone
 - *A rule that the children vote for in that class*

We also have a code of conduct for playtime and lunchtime as follows

- Listen to ALL adults and follow their instructions
- Play nicely with others – NO fighting or play-fighting
- Scrap on scrap
- Treat everyone with respect, not spoiling other people's games
- Be kind and take turns
- Y1 upwards – clean your trays and put away your chairs
- Use quiet voices and good manners at all times
- Choose healthy foods for a packed lunch

The school will ensure that pupils follow our Code of Conduct by teaching them how to behave sensibly, such as how to:

- Line up in groups when entering or leaving the classroom or school premises.

- Sit appropriately on school chairs, carpets, hall floors, etc.
- Use appropriate voice levels and language, including manners.
- Raise their hands when they wish to speak in class or assemblies.
- Model good behaviour to other pupils.
- Work as a team and respect others' views, beliefs and faiths when engaging in tasks.

Smoking and drug policy

- In accordance with part 1 of the Health Act 2006, our school is a smoke free environment. This includes all buildings, out-buildings, playgrounds, playing fields and sheltered areas.
- Parents/carers, visitors and staff must not smoke on school grounds and should avoid smoking in front of pupils and/or encouraging pupils to smoke.
- Pupils are not permitted to bring smoking materials or nicotine products to school. This includes, but is not limited to, cigarettes, e-cigarettes, lighters, matches or pipes.
- In the interest of health and hygiene, we request that people refrain from smoking outside the school gates.
- Pupils and staff are required to follow the school's **Drug and Alcohol Policy**.
- **Rewarding good behaviour**
- The school recognises that pupils should be rewarded for their display of good behaviour.
- The school will use the following rewards for displaying good behaviour:
 - Golden Book Certificates
 - Star Cards
 - Little Bookworm for reading
 - Character Strength certificates
 - Stickers
 - Stamps
 - Verbal praise
 - Golden Time
 - Year 6 badges
 - Headteacher awards such as stickers and certificates

Some children may also have star charts individualised to them, agreed by them and the class teacher in order to support behaviour expectations.

- **Unacceptable behaviour**

- Unacceptable behaviour will not be tolerated at the school.
- Breaking any of the rules laid out in our Code of Conduct will lead to sanctions and disciplinary action.

- **Sanctions**

- There is no corporal punishment at the school.
- Where pupils display serious aggressive and/or threatening behaviour, or illegal activity is discovered, the school will not hesitate to take appropriate action.
- At Langmoor, teachers have the freedom to impose sanctions as they see fit depending on the behaviour, and age, of the pupil:

- **Sanctions/Consequences** for not following rules are:

1. **Warning** *A chance for the child to choose to follow the instructions and rules without further reprisal*
2. **Loss of a Golden Point** *(only 1 per session)*
3. **Two minutes away from the class group**
4. **15 minutes in another classroom** *(KS1 children go to KS2, and vice versa)*
5. **Sent to Headteacher** *(or if child refuses to leave the classroom, the headteacher will go to the room)*
6. **Conversation with parents** *Usually held by the Headteacher in order to discuss ways forward*

- At Langmoor we recognise that at primary level, pupils may not understand why their behaviour is inappropriate, and therefore, it may be unintentional.
- Teachers will use their judgement when issuing sanctions, taking into account whether they believe the pupil's behaviour was intentional, especially if it is the first time the pupil has displayed this behaviour.
- At all times, teachers will discuss the behaviour with the pupil to ensure the pupil understands why it is inappropriate and to prevent any reoccurring behaviour.

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- The school does not take serious unacceptable behaviour lightly. We will not hesitate to act in the best interest of the pupils within the school.
- If behaviour escalates staff who are 'team teach' trained may remove the child to a room of safety – namely the quiet room. (Certificates for team teach are in the office). Only staff who are trained may remove the child. This then needs to be reported in the bound and numbered book and reported to parents as appropriate.
- If the child cannot be removed from the classroom for whatever reason the classteacher or a senior leader may deem it prudent to evacuate the classroom. If this occurs the headteacher will send a letter home informing the class parents of this action. (see letter in appendix)
- Staff may also record incidents of serious behaviour on CPOMS.

- **Items banned from school premises**

- Fire lighting equipment:
 - Matches, lighters, etc.
- Drugs and smoking equipment:
 - Cigarettes
 - Tobacco
 - Cigarette papers
 - Electronic cigarettes (e-cigs)
 - Alcohol
 - Solvents
 - Any form of illegal drugs
 - Any other drugs, except medicines covered by the prescribed medicines procedure
- Weapons and other dangerous implements or substances:
 - Knives
 - Razors
 - Catapults
 - Guns (including replicas and BB guns)
 - Laser pens
 - Knuckle dusters and studded arm bands
 - Whips or similar items
 - Pepper sprays and gas canisters
 - Fireworks
 - Dangerous chemicals

- Other items:
 - Liquid correction fluid
 - Chewing gum
 - Caffeinated energy drinks
 - Offensive materials (i.e. pornographic, homophobic, racist, etc.)
 - Aerosols including deodorant and hair spray
 - Any other toys which are deemed hazardous.
 - Yr 6 children are allowed to bring in mobile phones but they are dropped off in the headteacher's office at the beginning of the school day and collected at the end.

- **Outside school and the wider community**

- Pupils at the school must agree to represent the school in a positive manner.
- The guidance laid out in the Code of Conduct applies both inside school and out in the wider community, particularly if the pupil is dressed in school uniform.
- Complaints from members of the public about bad behaviour by pupils at the school, are taken very seriously and will be dealt with in accordance with the Complaints Policy.

- **Monitoring and review**

- This policy will be reviewed by the headteacher and governing body on an annual basis, who will make any necessary changes and communicate this to all members of staff.
- This policy will be made available for inspection and review by the chief inspector, upon request.

- **Use of reasonable force**

- Schools can use reasonable force to prevent pupils from hurting themselves, or others, from damaging property or causing disorder. This may involve removing a child from a classroom to a safe space, or physically separating pupils (Use of Reasonable Force document, DFE, July 2013)

Appendix 1 – Evacuation letter

'date'

Dear Parents,

Please be aware that today I took the decision to remove the children from 'class' This was due to the behaviour of one child who was finding his work situation difficult. At no time were the children in any danger and they were able to continue with their learning. If you would like to speak to me about this, please do not hesitate to contact me.

Mrs H Bonser

